

# WRIGHTINGTON PARISH COUNCIL

At the Annual Meeting of the Council of the Parish of Wrightington held on Monday 16 May 2016 at Appley Bridge Village Hall at 7.30pm the following were present:

Councillors: Mrs J Burton (Chairman), Mr F Hodgkinson, Mr F Johnson, Mr C House and Mr P Gartside. Also present PC Lodge and PC Hogan.

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, District and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PC Lodge – Reported crime statistics and compared them with figures for the same period last year i.e.: 1/1/15-16/5/15 and 1/1/16-16/5/16. Last year there were 91 incidents, including 11 crimes, 6 burglaries, 3 assaults, 1 vehicle damage and 1 drug incident. This year, 103 incidents, including 17 crimes, 1 sexual offence, 5 burglaries, 4 thefts, 3 vehicle crimes (thefts from), 1 drugs offence, 3 vehicle damage and 0 assaults. PC Lodge confirmed however, that these figures are quite small in comparison to other areas and, that the Parish is quite safe.

Public Present – Reported that the manhole cover in the carriageway near Gibson's Garage, Mossy Lea Road, is still causing a noise nuisance. PC Lodge confirmed that the Police have not erected the "Kill your speed not a cyclist" signs. Councillor Mrs Burton reported that apparently Courage Low Lane is referred to as "a fast lane" for cyclists. Cyclists are proving dangerous for horse-riders using the roads in this area. They are moving very fast all the time and are now the subject of numerous complaints. PC Lodge confirmed that unfortunately the Neighbourhood Team do not work on Sunday Mornings which makes it difficult to witness cyclist activity at this time. It was reported that cyclists communicate this information via a phone app. and can then share the information. The British Horse Society is looking to meet with cyclists to highlight the dangers cyclists pose to horse-riders. It was confirmed that no-one is against cyclists using rural roads per se but, they do object to speeding cyclists who create a danger for pedestrians, horse-riders, leisure cyclists, joggers, and other motorists, when they are travelling at speed or riding 2-5 abreast across the carriageway.

Councillors Mrs Burton – Reported that she is meeting representatives of Ironman tomorrow.

1. **APOLOGIES** - Were received from Councillor Clinch (hospital).
2. **APPOINTMENT OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

The following Proposal was made:

Councillor Mrs J Burton

Proposed by Councillor Mr F Johnson

Seconded by Councillor Mr F Hodgkinson

The Council voted and it was RESOLVED: That Councillor Mrs Burton is elected for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2017. (Councillor Mrs Burton signed her declaration of acceptance of office.)

3. **APPOINTMENT OF VICE-CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

The following Proposal was made:

Councillor Mr F Hodgkinson

Proposed by Councillor Mr F Johnson

Seconded by Councillor Mrs J Burton

The Council voted and it was RESOLVED: That Councillor Mr Hodgkinson is elected for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2017. (Councillor Mr Hodgkinson signed his declaration of acceptance of office.)

4. **DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting - No declarations were made at this point in the Meeting however, should a Councillor feel he/she has any interest in later matters he/she will declare it at that point.

5. **ADOPTION OF STANDING ORDERS, FINANCE PAPER AND COUNCILLORS CODE OF CONDUCT TOGETHER WITH VILLAGE HALL CONSTITUTIONS, COMPLAINTS PROCEDURE, PUBLICATION SCHEME, RISK MANAGEMENT PLAN, RISK MANAGEMENT REGISTER, ASSET REGISTER, TRAINING POLICY AND ANNUAL AUDIT PLAN - Resolved:** These documents be adopted for the ensuing year and that the Code of Conduct be adopted as applicable to Parish Councils. Councillors must ensure Village Hall Constitutions are referred to during meetings and terms and conditions applied.

6. **TIMETABLE OF MEETINGS FOR 2016/2017 - Resolved:** That the following proposed timetable of meetings be accepted:

**2016**

16 May	Appley Bridge Village Hall, Mossy Lea Road, Wrightington ANNUAL PARISH MEETING 7.00 PM ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM
20 June	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
18 July	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
August	No Meeting
19 September	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
17 October	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
21 November	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
19 December	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

**2017**

16 January	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
20 February	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
20 March	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
24 April	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm (As the 17 <sup>th</sup> of April is Easter Monday)
15 May	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm ANNUAL PARISH MEETING 7.00 PM ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM

7. **APPOINTMENT OF COMMITTEES** - No change to the following committee representatives:  
Finance Sub-Committee – All Parish Councillors  
Public Rights of Way Sub-Committee – Councillors Mr Hodgkinson, Mrs Burton and Mr Johnson  
Planning Liaison Group – Councillors Hodgkinson and Mrs Burton plus any two other Councillors

8. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

Appley Bridge/Parbold Quarry Liaison Committee – Councillor Hodgkinson.  
Borough Liaison Committee – Chairman, Vice-Chairman and Clerk.  
Village Hall Representative – A representative will be appointment as/when required.  
Appley Bridge Community Association – Councillor Mr C House was appointed – with the instructions to attend, listen and report back to the Parish Council. There is no decision making power delegated to this position.  
LALC – Chairman, Vice-Chairman and Councillor Clinch.

9. **MINUTES** – The Minutes of the Meeting of the Parish Council held on Monday 18 April 2016 had been circulated in advance of the Meeting, were amended at Minute 144 (b) to “Hall Lane” and Minute 144 (j) to “Robin Hood Lane” and then were accepted as a correct record and signed by the Chairman.

10. **UPDATE/PROGRESS WITH ISSUES RAISED AT PREVIOUS MEETING** – Accepted Minute 144 (d) – Councillor Johnson reported that public footpath 21 is a disgrace. There is a significant amount of dog fouling and litter on the route and, at the Mossy Lea Fold end of the path, the home owner allows his dog to run free. LCC response was reported however, the Parish Council do not agree with it and still believe that the cut branches are causing an obstruction. It was also suggested that if/once the route is upgraded for multi-purpose use, issues with the uneven surface would need to be addressed. Councillor Johnson will continue to pursue this.

Minute 145 (1) – Councillor Mrs Burton’s enquiry with West Lancs. BC about re: ownership of this section of the old road at the rear of the BP garage, confirmed that West Lancs. BC cannot find out who owns the land and therefore, they will not undertake a litter pick. It was suggested the Council could ask LCC to create a public right of way along this route, possibly even a bridleway, as this is an old highway which has remained in use since the motorway was opened. It was also suggested that LCC could apply to the Church to allow a concessionary route from the end of the old road, to connect with the church car park. Councillor Hodgkinson agreed to pursue this request at St Joseph’s School Governors Meeting. If the Church would agree to the use of their land the Parish Council could look at undertaking some clearing work to the old road.

Minute 145 (4) – The Council will ask if LCC have erected the “Kill your speed not a cyclist” signs and, if they have not, is a licence not required to erect such signs on street furniture.

## 11. CORRESPONDENCE/INFORMATION ITEMS

Items reported to, and noted by, the Council – no decision required: REPORT 1 – page 5 – ACCEPTED.

Items requiring discussion, observations or action by the Council:

- a) Notification of amendment of dates for the road closure on Mossy Lea Road to, 11/7/16-5/8/16 for carriageway resurfacing – **Noted.**
- b) Notification of a temporary road closure on Coopers Lane from 16/7/16-5/8/16 to enable utilities works to take place – **Noted.**
- c) Notification of a temporary road closure on Bank Brow, Upholland on 31/7/17 to enable utility works to take place – **Noted.**
- d) Response to issues raised in relation to Ironman 2016 – **The Clerk will respond to this following the Chairman’s Meeting with Ironman organisers tomorrow.**
- e) Response to questions raised in relation to s106 monies accrued from the development at the Carmelite Convent, Upholland, + a Response from Upholland Parish Council requesting that a similar agreement to that which exists in other Parishes sharing ward boundaries, be put in place. That neither Parish will apply for s106 money from development in the other Parish – **The Parish Council will respond to Upholland PC letter stating that, had the initial response received to the Parish Councils suggestion, been framed in this manner, the Parish Council response would have been different. Resolved: The Parish Council confirm that they are willing to accept a similar agreement be put in place.**
- f) Current position with regard to West Lancs. Infrastructure Delivery & CIL – **The Parish Council will respond confirming that the already existing proposals for use of CIL in the Parish remain unchanged. The Council will however stress that the play equipment at the Appley Lane South, West Lancs. BC owned site, was removed by the Borough Council because it was dangerous. The site has historically provided a good service to the Parish however, with the addition of new developments in the Parish e.g.: Apple Hey, Stonemill Rise, Farrier Way and now with additional development at Herons Wharf, there is a need for replacement play provision in the Parish to support this development.**
- g) Response to comments submitted re: consultation on LCC proposed budget options – **Noted.**
- h) Enquiry whether it may be possible to include info. In the Newsletter about nursery provision at Richard Durnings Nursery – **Councillor Gartside declared an interest in this matter as he is a Governor at this school. It was suggested that the number of pages in the Newsletter could be increased, provided there is sufficient information to fill the additional pages. It was suggested that some photographs could be included and possibly some advertisements for the nursery provision in the Parish. The Clerk will look into the implications of charging for advertising and suggested that it may be better to ask for a voluntary nominal donation towards the printing costs in return for putting details of their services in the Newsletter.**
- i) Notification that Trustees are required at VIP – **Noted.**
- j) Enquiry whether the Parish Council would like to order Armed Forces Day Flags for 2016 – **It was confirmed that the Parish Council would like to support Armed Forces Day by flying flags however, better quality flags will need to be sourced.**
- k) Info. about how LCC will be changing how and from where they deliver services – **Noted.**

- l) Info. For Community Groups – applying for a “Bags of Help” grant – **Noted.**
- m) Confirmation permission granted for tree works, land adj. to 325 Mossy Lea Road – **Noted.**
- n) Late items received which may require discussion/action/observations – i) Notification of temporary road closure on Crow Orchard Road to, 3/7/16-6/7/16 for carriageway resurfacing – **Noted.** ii) Minutes of ABCAGE Meeting – **Noted.** iii) Response to issues raised with trees at Appley Bridge Village Hall – **Noted.** iv) Confirmation from LCC that the stile has been removed from public footpath 21 and that cut branches are not considered to be an issue and that in the officer’s opinion, litter was minimal.

## 12. HIGHWAYS AND ENVIRONMENTAL MATTERS

- The telephone box at Toogood Lane needs cleaning and brambles inside need removing.
- No information has been received as yet re: land ownership on Mill Lane and Moss Lane.
- The recently repaired fence on Mill Lane needs remedial work again to prevent someone from falling down the verge towards the canal.
- The Council will request a mirror for use by motorists exiting Herons Wharf.
- Councillor House reported that he will shortly be running a Marathon and would like to make it sponsored with the aim of raising funds towards the purchase of additional defibrillators to be located in the Parish. It was confirmed that there is a defibrillator in St Joseph’s School and one on the wall at the rear of the White Lion on Mossy Lea Road. Councillor Mrs Burton has created some large cards, with numbered squares on them. She is planning to sell each square for £1, with 100 squares on each card. The winning square will win a prize. Councillor Mrs Burton will take these into the schools, the pensioners’ hall, and Pingawings play group. All money raised by this means will also be towards the purchase of defibrillators.
- Piles of grass have been fly-tipped on the grass verge opposite Holcroft, Tunley Lane.

13. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES** – Councillors Mrs Burton and Mr Hodgkinson attended the LALC Area Committee Meeting where discussions took place on rail closures.

14. **ANNUAL NEWSLETTER** – Suggested items for inclusion – A concise version of the Annual Report, the Financial Report, Parish, Borough and County Councillors contact details, timetable of Meetings, useful contact numbers, details of activities in the Village Halls and possibly the addition of contact details for nurseries.

## 15. VILLAGE HALLS

**MOSSY LEA** – Yoga classes £140.00 + Boot Camp £30.00. It was reported that a leak has been found in the village hall following recent plumbing work by a contracted plumber. The issues with the water boiler remain ongoing. The new boiler ordered was faulty and will be returned however, the seller is reluctant to provide a refund. Several fluorescent lights need replacing. The grass has recently been cut on the playing field but as it was very long the cuttings need removing. The Council will enquire whether the first cut could be a cut and lift in the future to prevent this happening again. The next Village Hall Meeting will be held in July at Appley Bridge Village Hall at 6.45pm, this will remove the need to cancel or alter the Bootcamp booking at the Village Hall prior to the June Parish Council Meeting.

**APPLEY BRIDGE** – Village Hall Committee Meeting 27 June 2016 at 8pm.

16. **PLANNING** To discuss the following applications:

- 1) 2016/0424/FUL Extension of existing forecourt shop. BP Connect, Crow Orchard Service Station, (Case 1926310) Crow Orchard Road, Wrightington. **Resolved: No Objections.**
- 2) 2016/0441/FUL Block paving existing driveway and lawn and extension of existing dropped kerb to (Case 1926312) allow access and parking for 2 cars. 4 Millbank, Appley Bridge. **Resolved: No Objections.**
- 3) 2016/0444/FUL Demolition of existing extensions, conservatory and garage. New side extensions (Case 1926316) and dormer roof extension. 150 Mossy Lea Road, Wrightington. **Resolved: No Objections.**
- 4) 2016/0490/LDP Construction of a stone clad 2 storey rear extension. Richardsons Farm, Finch Lane, Appley Bridge. **Not possible to comment on this type of application.**
- 5) 2016/0492/PNH Application for determination as to whether prior approval of details is required –

(Case 1926327) Extension of dwellinghouse. Dimensions from rear wall of the original dwellinghouse 8.0m, maximum height of extension 37m, height to eaves of extension 2.25m. Hillcroft, Broadhurst Lane, Wrightington. **Resolved: No Objections.**

17. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Info. on Spring Conference, 14 May 2016, Leyland, attended by the Clerk. Copy presentation on the loss of Southport-Manchester Piccadilly Rail Service – **forward to Parish Councillors.**

18. **STANDING ORDERS - Resolved:** In Accordance with Standing Order No 19, Standing Order No 18 was suspended to allow the remaining items of business to be conducted.

19. **ACCOUNTS** - To receive the following list of accounts for Approval:

**For Payment:**

United Utilities	Water Charges ABVH		£58.11
Mr John Cross	Reimburse cost of parts for hot water heater – MLVH		£25.60
Mrs C A Cross	Clerk's Salary – Net		£746.77
HM Rev. & Customs	Tax & NI due by Clerk	£11.56	
	NI due by Parish Council	£11.36	£22.92
British Gas	Supplied at MLVH		£252.13
D/D E.on	Electricity Charges MLVH		£119.30
D/D Utd Utils.	Water Charges MLVH		£156.82

**Receipts:**

West Lancs. BC 1<sup>st</sup> Half Concurrent Grant £1490.00

**Resolved:** Payment and receipt of the above accounts be approved. That the Bank Reconciliation up-to 31/3/16, Income & Expenditure Account and Balance Sheet, Financial Statement and Statement of Assurances on the Annual Return for Audit for the year ending 31 March 2016, presented to the Council by the Clerk, be approved as an accurate statement of accounts for submission to the external auditors.

20. **DATE AND VENUE OF NEXT MEETING** Monday 20 June 2016  
Mossy Lea Village Hall

RESOLVED: That the next Meeting of the Parish Council will be held on Monday 20 June 2016 at Mossy Lea Village Hall at 7:30 pm.

Minutes 1 to 20 will be accepted as a correct record and signed by the Chairman at the Meeting to be held on Monday 20 June 2016.

Members of the Public and Press are welcome to attend

Meeting Closed: 10:20 pm

Chairman:

Date:

**REPORT 1**

- Notification permission granted for single storey rear extension to create ground floor living space for disabled person. 10 Canal Bank, Appley Bridge.
- Notification that an appeal has been made against refusal of planning permission to determination as to whether prior approval of details is required – change of use of agricultural building to a dwellinghouse (Use Class C3) and for associated operational development. Boggart House Farm, High Moor Lane, Wrightington.
- Confirmation that the makeshift stile on public footpath 21 has now been removed.
- Notification of the CPRE West Lancashire District Group AGM will be held on Friday 13<sup>th</sup> May at 7.30pm in Scarisbrick.
- Notification that the CPRE Lancashire AGM will be held on Friday 20<sup>th</sup> May at 10.30am at County Hall, Preston.
- Request for a donation from the Open Spaces Society to help record unrecorded historic routes and paths before they become extinguished on 1 January 2026.